

(Letterhead)

**Letter of Recommendation Form  
For the Applicant**

**Recommender: Please email this form to [programs@kccjee.org](mailto:programs@kccjee.org)**

Name of Applicant \_\_\_\_\_  
Print \_\_\_\_\_

Waiver of right of access to confidential letters of recommendation:  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For the Recommender**

This applicant has suggested your name to write a letter of recommendation on (his/her) behalf. Please address your letter to the following: 1) how well and in what capacity do you know the applicant; 2) what is your estimation of (his/her) ability to carry out the research in Japan; 3) what is your estimation of the quality of the proposal; 4) what would be the value of a year of study in Japan to the proposed project? You may use additional pages if you wish.

How do you rank the ability of the applicant 1      2      3      4      5 highest  
How do you rank the quality of the project 1      2      3      4      5 highest

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Institutional Affiliation \_\_\_\_\_

Preferred Contact (email/phone) \_\_\_\_\_